

Please note: This is a translation of the German *Besondere Bestimmungen (Prüfungsordnung 2023)* and is not legally ratified. It is offered solely as an aid to understanding. The German original remains the only official and legally binding version.

In accordance with § 1 of the Hochschule Geisenheim University statutes governing the publication of statutes published on January 23, 2013 (StAnz. 10/2013 dated March 4, 2013, P. 394/395, notice is hereby given of the

Hochschule Geisenheim University Special Provisions for the Degree Programs

Weinbau und Oenologie (B.Sc.) und duale Variante
Getränketechnologie (B.Sc.) und duale Variante

Internationale Weinwirtschaft (B.Sc.)
International Wine Business (B.Sc.)

(Assessment Regulations 2023)

According to §42(2)(2) of the *Hessisches Hochschulgesetz* (Hessen Higher Education Act) (HessHG), version December 14, 2021 (GVBl. 2021 p931), last amended by article 9 of the Act of April 1, 2022 (GVBl. 2022 p184, 204), the senate of Hochschule Geisenheim University has adopted the following statute.

The Presidium of Hochschule Geisenheim University approved the senate decision on February 15, 2023.

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In addition to the General Provisions for Examination Regulations for all degree programs (ABPO) of Hochschule Geisenheim University, the following provisions apply:

Re: 1 Entry Requirements

To be admitted to the degree program, students must have completed a practical vocational experience (pre-study internship). Internship type, duration, structure and requirements are laid out in the Pre-Study Internship Regulations (Appendix 2). An internship certificate (*Bescheinigung*) must be submitted at enrollment. A profession-related apprenticeship or proven relevant occupational experience may be credited. See Appendix 2 for further details.

Re: 2 Aim, Duration and Structure of the Degree Program

The aim of the degree program is the acquisition of a first professional qualification as Bachelor of Science in the programs “Weinbau und Oenologie” (WOB) and “Getränketechnologie” (GTB), including the cooperative work-study versions of the program, as well as “Internationale Weinwirtschaft” (IWWB) und “International Wine Business” (IWBB).

This is a full-time course of study. The standard duration is 6 semesters and a minimum of 180 credits. This comprises 6 semesters of theoretical study, incl. the compulsory modules “Practical Vocational Study” (“*Berufspraktisches Studium*“) (WOB, GTB), or “Practical Vocational Study Abroad” (“*Berufspraktisches Studium International*“) (IWWB) or “Work

Placement” (IWBB) as well as the compulsory module “Bachelor’s Thesis” and “Colloquium Bachelor’s Thesis“ („Kolloquium zur Bachelor-These“).

Re: 2.2/2.3 Modules and Practical Vocational Modules

The degree program has a modular structure. Further details of module content can be found in the relevant section of the Module Guide. Each module is assigned credit points in accordance with the European Credit Transfer System (ECTS - points) (Appendix 1).

Proof of completion of **compulsory modules (*Pflichtmodule*)** must be provided. These focus particularly on the development of core competencies during the degree program.

Proof of completion of **semi-compulsory modules (*Wahlpflichtmodule*)**, selected from amongst a certain number of modules, must be provided. These focus on profile-building.

Optional modules (*Wahlmodule*) are optional choices and can contribute to the 180 credit points necessary for successful completion of the degree course. They give students the opportunity to follow personal interests during their degree course.

The compulsory modules “Practical Vocational Study” (“Berufspraktisches Studium”; WOB, GTB), “Practical Vocational Study Abroad” (“Berufspraktisches Studium International”; IWWB), “Work Placement” (IWBB) as well as the elective-compulsory module “Practical Vocational Study Abroad (“Berufspraktisches Studium Ausland”; WOB, GTB) and the optional module “Internship (IWWB, IWBB) are project-type practical vocational activities supervised by the university. The corresponding regulations can be found in Appendix 3.

Students choose their elective-compulsory and optional modules when registering for the module examinations. By registering, students commit themselves to take part in the module examinations.

The following additional regulations apply to elective-compulsory and optional modules:

- Optional modules within a degree program can be credited with a maximum of 18 ECTS points, provided that they are graded.
- The choice and crediting of modules from outside the degree program for which the student is enrolled, requires the explicit permission of the Examination Board (*Prüfungsausschuss*).

Re: 2.4 Credit Points

1 ECTS credit is equal to a workload of 30 hours.

Re: 3.3 Assessment Types

The number of modules, their descriptions and the possible forms of **examination and coursework components** can be found in Appendix 1.

Clause 3.3.1 of the General Provisions for Assessment Regulations (ABPO) provides the basis for the possible types of assessment and a choice must be made from among these options. Any changes must be specified by the lecturer at the beginning of the course in consultation with the students, and must then be publicly announced within Hochschule Geisenheim University.

Clause 3.5 *Registration and Admission to Examinations* of the Special Provisions sets out the requirements for admission to module examinations.

The **module examinations (*Modulprüfungen*)** normally take place at the end of the lecture period in which the respective module ends (with its final lecture, seminar etc.). In addition, a further examination date is offered in the following semester. The Examination Board sets the dates for the examinations.

The written examinations (*Klausuren*) shall have a minimum of 60 minutes and a maximum of 180 minutes. The exact examination times are set by the Examination Board (*Prüfungsausschuss*).

The oral examinations (*mündliche Prüfungen*) may take the form of individual or group examinations with a maximum of five candidates. Individual examinations shall last a minimum of 20 minutes, but no longer than 30 minutes. Each candidate shall be examined for an average of at least 10 minutes.

Students are not permitted to retake examinations and coursework elements which have been previously passed.

Re: 3.4 Bachelor's Thesis

With the exception of the degree program "International Wine Business" (IWWB), where, as a rule, the bachelor's thesis must be written in English, the bachelor's thesis must be written in German and submitted to the office of the relevant course and examination administration in the form of three bound copies. Submission of a thesis in a different language requires the prior consent of the Examination Board.

The bachelor's thesis may also be completed as a group project, the group consisting of a maximum of three participants. Production of the bachelor's thesis as a group project requires the prior consent of the Examination Board. The Examination Board may impose conditions specifying which sections of the thesis are to be dealt with by which candidate.

The completion period for the bachelor's thesis must not exceed three months, whereby this period can be extended by the Examination Board - in agreement with the lecturer - to a maximum of 4¹/₂ months in the case of theses completed in a facility outside Hochschule Geisenheim University or in the case of experimental theses, or where lectures etc. take place parallel to the bachelor's thesis.

The final oral exam (*Kolloquium*) for the bachelor's degree is part of the module "Colloquium Bachelor Thesis (IWBB, 3 ECTS credits) and takes the form of a presentation and an oral examination (academic interview). The overall duration of the exam shall be no less than 30 minutes. The academic interview will cover the general field of the bachelor's thesis topic. The Examination Committees (*Prüfungskommissionen*) with at least 2 examiners are defined by the Examination Board (*Prüfungsausschuss*).

Re: 3.5 Registration and Admission to Examinations

Application for first-time admission to examinations must be filed in the semester in which the examination is offered according to the syllabus. The module examination (*Modulprüfung*) normally takes place at the end of the lecture period in which the respective module ends (with its final lecture, seminar etc.). In addition, a further examination date is offered in the following semester. The Examination Board sets the dates for the examinations.

An ungraded ("successfully completed") or graded coursework component (*Studienleistung*) can only be completed in the semester in which the module is offered.

The registration deadlines are publicly announced within the university by posting them on the notice board or website at least 14 days prior to the examination date. The registration deadlines for examinations are official deadlines. Students may withdraw their application for admission until the end of the application period. Admissions are made promptly and in good time before the examination date by the Examination Board.

The application for admission to the Bachelor's thesis shall be submitted by the deadline set by the examination board. Students have to enclose the following documentation:

- proof of successful completion of all compulsory modules of the first academic year,
- proof of successful completion of 5 additional compulsory modules

Students may submit their own, non-binding proposals when selecting the subject, supervisor and co-supervisor for their bachelor's thesis.

Admission to the module "Bachelor's Thesis" is decided by the Examination Board; the specific deadlines for completion will be publicized by the university via notice boards or digitally.

The Examination Board will inform the candidate in writing of the bachelor's thesis subject and the names of the supervisor and co-supervisor.

Re 3.6 Evaluation of Achievements (*Leistungen*), Calculation of the Module Grade (*Modulnote*) and Calculation of the Overall Grade (*Gesamtnote*)

Where the module assessment consists of an examination (*Prüfungsleistung*) and a coursework component (*Studienleistung*) the **module grade** is calculated from the weighted arithmetic average of the examination and coursework grades, whereby the candidate must achieve a pass grade in each examination and coursework component.

Coursework components (*Studienleistungen*) are evaluated as follows:

- Coursework components from exercises (*Übungen*) and internships (*Praktika*) which are assessed as “successfully completed” (“*mit Erfolg teilgenommen*”) do not count towards the module grade. The successful participation in these exercises and internships is, however, a prerequisite for the successful completion of the module
- In all other cases, the coursework grades account for a maximum of 50 % of the module grade, whereby the candidate must achieve a pass grade in each examination and coursework component. The weighting is described in Appendix 1.

The evaluation of an examination or coursework component with the grade value and the corresponding points or percentages (grading scale) is listed in Table 1.

Table 1: Evaluation of an examination or coursework component with the grade value and the corresponding points or percentages (grading scale)

Grade in words	Grade value	Points* or percentage
excellent	1.0	95 - 100
excellent	1.3	90 - < 95
good	1.7	85 - < 90
good	2.0	80 - < 85
good	2.3	75 - < 80
satisfactory	2.7	70 - < 75
satisfactory	3.0	65 - < 70
satisfactory	3.3	60 - < 65
sufficient	3.7	55 - < 60
sufficient	4.0	50 - < 55
unsatisfactory	5.0	< 50

* based on a 100 points system

The **overall degree grade (*Gesamtnote des Studiums*)** is calculated from the grades obtained in the module assessments and the grade of the bachelor’s thesis.

The grade obtained for the bachelor’s thesis constitutes 25%, and the average of the grades obtained for the compulsory, semi-compulsory and optional modules constitutes 75% of the overall grade.

In calculating the average of the compulsory, semi-compulsory and optional modules, the modules of the first year of study are single-weighted and those of the second and third years of study are double-weighted. The compulsory modules “Practical Vocational Study” (WOB, GTB) and “Practical Vocational Study Abroad” (IWWB), “Work Placement” (IWBB) as well as the semi-compulsory module “Practical Vocational Study Abroad” (WOB/GTB) are not taken into account.

If more than the mandatory 180 ECTS points are obtained upon completion of the last required semi-compulsory or optional module, the grade of this module will be included in the calculation of the overall grade.

Within the framework of the semi-compulsory and optional modules which must be considered, the student shall decide which semi-compulsory or optional modules are to be included in the calculation of the overall grade.

Including any other modules in the calculation of the overall grade is not possible.

Upon application by the student, further successfully completed semi-compulsory and optional modules (>180 ECTS) with their associated ECTS points and grades will be listed in their certificate (*Zeugnis*).

To successfully complete the degree course, a minimum grade of “sufficient” (“*ausreichend*”) must be achieved in the bachelor’s thesis, a minimum grade of “sufficient” (“*ausreichend*”) must be achieved in all compulsory modules, the semi-compulsory and optional modules required for obtaining 180 ECTS points must be completed with a minimum grade of “sufficient” (“*ausreichend*”) and the module “Practical Vocational Study” (WOB/GTB) or “Practical Vocational Study Abroad” (IWWB) or “Work Placement” (IWBB) must be assessed as “successfully participated” (“*mit Erfolg teilgenommen*”).

Re 3.9 Resitting Examinations, Failure at Final Attempt

The final resit of a written examination can, upon application by the student, be conducted in the form of an oral examination.

In semi-compulsory and optional modules, candidates are permitted to withdraw from registration for the module examination after a first failed attempt. This does not apply if the module has already been successfully completed. Withdrawal requests must be submitted to the Examination Board in writing, without stating reasons, before the resit date. Re-registration for the respective semi-compulsory or optional module is not possible.

Re 4.2 Examination Committee (Prüfungsausschuss)

The Examination Committee for the study areas Beverage Technology and Food Safety as well as Viticulture / Enology and Wine Business are responsible for the following Bachelor’s programs:

“Weinbau und Oenologie B.Sc.” including the cooperative work-study version of the program,
“Getränketechnologie B.Sc.” including the cooperative work-study version of the program,
“Internationale Weinwirtschaft B.Sc.” as well as “International Wine Business (in English)”

Re 5.3 Diploma Supplement

The degree course-specific content of the Diploma Supplement is specified in German and English in Appendix 6

Re 6. Language Regulations

The modules on foreign languages (*Fachfremdsprachen*) (Appendix 1) are taught in the respective foreign languages and German.

The language of instruction of the semi-compulsory and elective modules may be English. The language of instruction of the semi-compulsory and elective modules will be announced as part of the pre-registration (*Vorbelegung*).

The language of instruction of the modules in the IWBB degree program is English, with the exception of the modules on foreign languages (*Fachfremdsprache*). The modules on foreign languages (*Fachfremdsprachen*) (Appendix 1) are taught in the respective foreign languages and English.

Interim Regulations

For students in the degree programs „Weinbau und Oenologie B.Sc.“, „Getränketechnologie B.Sc.“, „Internationale Weinwirtschaft B.Sc.“, as well as „International Wine Business B.Sc.“, who started their studies under the assessment regulation of December 18, 2013, the provisions of December 18, 2013 apply until September 30, 2025.

After the interim period has expired, the Examination Committee shall decide which achievements are to be recognized in the transition to these Special Provisions of Hochschule Geisenheim University

Entry into Force:

The Special Provisions enter into force from October 1, 2023.

Geisenheim, May 23, 2023

Prof. Dr. Hans Reiner Schultz
President, Hochschule Geisenheim University

Appendix 1

Examination and Coursework Regulations

- Number and type of examinations (*Prüfungsleistungen*) as well as requirements to sit exams.
- Number and type of coursework (*Studienleistungen*) and how they count towards the module grade (grading).

1.1 Studiengang Weinbau und Oenologie (B.Sc.) und Weinbau und Oenologie (B.Sc.) - dual

	Voraussetzungen	ECTS Credits	Prüfungsleistung		Studienleistung		
			Anzahl	Art	Anzahl	Art	Anr.
Pflichtmodule							
Botanik	keine		1	K	1	PT	ME
Chemie I	keine	6	1	K	1	PT	ME
Chemie II	keine	6	1	K	1	A + PT	ME
Grundlagen BWL mit Schwerpunkt Marketing	keine	6	1	K	0		
Lebensmittel- und Weinrecht	keine	5	1	K	0		
Mathematik und Statistik	keine	6	1	K	0		
Physik und Elektrotechnik	keine	6	1	K	2	A + PR	33%
Phytomedizin und Rebschutz - Tierische Schädlinge	keine	4	1	K	1	PT	ME
Phytomedizin und Rebschutz - Pathogene	keine	4	1	K	1	PT	ME
Sensorik	keine	3	1	K	1	PT	ME
Wissenschaftliches Arbeiten und Schlüsselqualifikationen	keine	4	1	K M A	2	A R/P PT	ME
Allg. und Spezielle Kostenrechnung	keine	4	1	K	0		
Apparate und Maschinen	keine	6	1	K	0		
Bodenkunde und Pflanzenernährung	keine	6	1	K	1	PT+A	ME
Fachfremdsprache Englisch*	keine	6	1	A+R/P	1	A+R/P	30%
Fachfremdsprache Französisch*	keine	6	1	A+R/P	1	A+R/P	30%
Fachfremdsprache Italienisch*	keine	6	1	A+R/P	1	A+R/P	30%
Fachfremdsprache Spanisch*	keine	6	1	A+R/P	1	A+R/P	30%
Mikrobiologie	keine	6	1	K	1	PT+A	ME
Oenologie	keine	6	1	K	0		
Projekt Allgemeiner Weinbau **	keine	6	1	A + M	0		
Projekt Ökologischer Weinbau **	keine	6	1	A + M	0		
Weinbau I	keine	6	1	K	0		
Weinbautechnik	keine	6	1	K	1	PT	ME
Weinbeurteilung	keine	4	1	M K	1	PT R/P	33%
Weinchemie	keine	6	1	K M	1	A + PT	ME
Bachelor Thesis	vgl. BBPO	12	1	A	0		
Berufspraktisches Studium	vgl. BBPO	12	0		1	A + R/P	ME
Kolloquium zur Bachelor-Thesis	vgl. BBPO	3	1	R/P + M			
Projekt Oenologie	keine	6	1	P + PT + R/P + M	0		
Rebenzüchtung	keine	6	1	K	2	PT + M	33%
Seminar für Weinbau und Oenologie	keine	5	1	A + R/P	1	PT	ME
Verfahrenstechnik	keine	3	1	K	0		
Wahlpflichtmodule							
Rechtsgrundlagen und Unternehmensrecht	Keine	6	1	K	0		
Suchtprävention	keine	2	1	K A R/P	0		
Volkswirtschaftslehre	keine	4	1	K	0		
Weinmärkte der Welt	keine	4	1	K	0		
Berufspraktisches Studium Ausland	keine	2	0		1	R/P	ME

	Voraussetzungen	ECTS Credits	Prüfungsleistung		Studienleistung		
			Anzahl	Art	Anzahl	Art	Anr.
Digitalisierung im Weinbau	keine	6	1	K	1	A PT	ME
Investition, Finanzierung, Steuerlehre	keine	4	1	K	0		
Ökologie, Klima- und Umweltschutz	keine	6	1	M	0		
Projekt Sektherstellung	keine	3	1	K	1	PT	ME
Unternehmensführung	keine	4	1	K	0		
Wein- und Getränkemarketing	keine	6	1	K	0		
Analytik mikrobieller Getränkeinhaltsstoffe	keine	3	1	K	1	A	50%
Ausgewählte Kapitel der Chemie	keine	2	1	A + R/P	0		
Betriebspraxis	keine	3	1	R/P	0		
Betriebstechnik	keine	6	1	K	0		
Biotechnologie	keine	4	1	K	1	A	ME
Business Plan	keine	3	1	A + R/P	0		
Füll- und Verpackungstechnik	keine	6	1	K	1	PT	ME
Nachhaltigkeit im Wein- und Getränkesektor	keine	3	1	A R/P	0		
Qualitätsmanagement	keine	3	1	K	0		
Unternehmensplanspiel	keine	6	1	A R/P	0		
Verfahrenstechnik Praktikum	keine	3	1	A	0		
Weinbau II	keine	6	1	K	0		
Weltweinbau	keine	6	1	R/P A	0		
Wahlmodule							
Economic, Agricultural and Consumer Politics	keine	4	1	K	0		
Projekt Neue Medien	keine	3	1	R/P	0		
Economic, Agricultural and Consumer Politics	keine	4	1	K	0		
Große Exkursionen	keine	2	1	PT + A	0		
Konsumenten- und Marktforschung	keine	6	1	K	1	A	50%
Arbeit- und Berufspädagogik	keine	3	1	K	1	PT	33%
Beratung und Kommunikation	keine	6	1	A K R/P	1	PT	ME
Biologisch-dynamischer Weinbau	keine	3	1	A R/P	1	PT	ME
Entrepreneurship	keine	2	1	R/P	0		
Grundlagen des Weintourismus	keine	6	1	K	1	P	33 %
Projekt Strategische Planung	keine	6	1	A K R/P	1	PT	ME
Unternehmensnachfolge in der Weinwirtschaft	keine	4	1	K	0		

* es können bis zu 2 Fachfremdsprachen innerhalb der 180 ECTS Credits eingebracht werden

** es ist eine Auswahl zwischen den 2 Modulen zu treffen

<u>Art der Prüfungsleistung/Studienleistung</u>	<u>Anrechnung der Studienleistungen:</u>
K : Klausur	ME: Mit Erfolg teilgenommen
A : Ausarbeitung	bzw. bis zu max. 50% der Modulnote
R/P : Referate/Präsentationen	
PT : Praktische Tätigkeiten	
P : Projektarbeiten	
M : Mündliche Prüfungen	

(vgl. § 3.3.1 der ABPO)

1.2 Studiengang Getränketechnologie (B.Sc.) und Getränketechnologie (B.Sc.) - dual

	Voraussetzungen	ECTS Credits	Prüfungsleistung		Studienleistung		
			Anzahl	Art	Anzahl	Art	Anr.
Pflichtmodule							
Betriebswirtschaft	keine	4	1	K A P	0		
Chemie I	keine	6	1	K	1	PT	ME
Chemie II	keine	6	1	K	1	A + PT	ME
Grundlagen Marketing	keine	4	1	K	0		
Lebensmittel- und Weinrecht	keine	5	1	K	0		
Mathematik und Statistik	keine	6	1	K	0		
Physik und Elektrotechnik	keine	6	1	K	2	A + PT	33%
Rohwarenkunde	keine	6	1	K M	1	A + PT	ME
Sensorik	keine	3	1	K	1	PT	ME
Wasser	keine	6	1	K A R/P	1	A R/P	33%
Wissenschaftliches Arbeiten und Schlüsselqualifikationen	keine	4	1	K M A	2	A R/P PT	ME
Apparate und Maschinen	keine	6	1	K	0		
Brauerei	keine	6	1	K	1	R/P	33%
Erfrischungsgetränke	keine	6	1	K M	1	R/P+PT	33%
Fachfremdsprache Englisch*	keine	6	1	A+R/P	1	A+R/P	30%
Fachfremdsprache Französisch*	keine	6	1	A+R/P	1	A+R/P	30%
Fachfremdsprache Italienisch*	keine	6	1	A+R/P	1	A+R/P	30%
Fachfremdsprache Spanisch*	keine	6	1	A+R/P	1	A+R/P	30%
Frucht- und Gemüsesäfte	keine	6	1	K M	1	PT	ME
Getränkechemie	keine	6	1	K M	1	PT + A	ME
Mikrobiologie	keine	6	1	K	1	PT+A	ME
Oenologie	keine	6	1	K	0		
Projekt Fruchtsaft	keine	3	1	R/P+A	0		
Alkoholische Getränke	keine	6	1	K M	1	PT	ME
Bachelor Thesis	vgl. BBPO	12	1	A	0		
Berufspraktisches Studium	vgl. BBPO	12	0		1	A + R/P	ME
Kolloquium zur Bachelor-Thesis	vgl. BBPO	3	1	R/P + M			
Seminar für Getränketechnologie	keine	5	1	A + R/P	1	PT	ME
Verfahrenstechnik	keine	3	1	K	0		
Wahlpflichtmodule							
Rechtsgrundlagen und Unternehmensrecht	Keine	6	1	K	0		
Suchtprävention	keine	2	1	K A R/P	0		
Volkswirtschaftslehre	keine	4	1	K	0		
Allg. und Spezielle Kostenrechnung	keine	4	1	K	0		
Berufspraktisches Studium Ausland	vgl. BBPO	2	0		1	R/P	ME
Investition, Finanzierung, Steuerlehre	keine	4	1	K	0		
Projekt Bier	keine	3	1	PT+A	0		
Projekt Sektherstellung	keine	3	1	K	1	PT	ME
Unternehmensführung	keine	4	1	K	0		
Weinbeurteilung	keine	4	1	M K	1	PT R/P	33%
Weinchemie	keine	6	1	K M	1	A + PT	ME
Wein- und Getränkemarketing	keine	6	1	K	0		

Lesefassung

	Voraussetzungen	ECTS Credits	Prüfungsleistung		Studienleistung		
			Anzahl	Art	Anzahl	Art	Anr.
Analytik mikrobieller Getränkeinhaltsstoffe	keine	3	1	K	1	A	50%
Ausgewählte Kapitel der Chemie	keine	2	1	A + R/P	0		
Betriebstechnik	keine	6	1	K	0		
Biotechnologie	keine	4	1	K	1	A	ME
Digitalisierung in der Getränke- und Lebensmittelindustrie	keine	6	1	K	1	A PT	ME
Füll- und Verpackungstechnik	keine	6	1	K	1	PT	ME
Nachhaltigkeit im Wein- und Getränkesektor	keine	3	1	A R/P	0		
Projekt Spirituosen	keine	3	1	R/P	0		
Qualitätsmanagement	keine	3	1	K	0		
Unternehmensplanspiel	keine	6	1	A R/P	0		
Verfahrenstechnik Praktikum	keine	3	1	A	0		
Wahlmodule							
Economic, Agricultural and Consumer Politics	keine	4	1	K	0		
Projekt Neue Medien	keine	3	1	R/P	0		
Electronic Commerce	keine	2	1	A	0		
Große Exkursionen	keine	2	1	PT + A	0		
Konsumenten- und Marktforschung	keine	6	1	K	1	A	50%
Arbeit- und Berufspädagogik	keine	3	1	K	1	PT	33%
Beratung und Kommunikation	keine	6	1	A K R/P	1	PT	ME
Business Plan	keine	3	1	A + R/P	0		
Entrepreneurship	keine	2	1	R/P	0		
Grundlagen des Weintourismus	keine	6	1	K	1	P	33%
Projekt Strategische Planung	keine	6	1	A K R/P	1	PT	ME

* es können bis zu 2 Fachfremdsprachen innerhalb der 180 ECTS Credits eingebracht werden

** es ist eine Auswahl zwischen den 2 Modulen zu treffen

<u>Art der Prüfungsleistung/Studienleistung</u>	<u>Anrechnung der Studienleistungen:</u>
K : Klausur	ME: Mit Erfolg teilgenommen
A : Ausarbeitung	bzw. bis zu max. 50% der Modulnote
R/P : Referate/Präsentationen	
PT : Praktische Tätigkeiten	
P : Projektarbeiten	
M : Mündliche Prüfungen	

(vgl. § 3.3.1 der ABPO)

1.3 Studiengang Internationale Weinwirtschaft (B.Sc.)

	Voraussetzungen	ECTS Credits	Prüfungsleistung		Studienleistung		
			Anzahl	Art	Anzahl	Art	Anr.
Pflichtmodule							
Allgemeine Chemie und Weinchemie	keine	5	1	K	0		
Allg. und Spezielle Kostenrechnung	keine	4	1	K	0		
Betriebswirtschaft	keine	4	1	K A P	0		
English Communication	keine	6	1	A + R/P	1	PT+R/ P	20%
Grundlagen Marketing	keine	4	1	K	0		
Lebensmittel- und Weinrecht	keine	5	1	K	0		
Mathematik und Statistik I	keine	6	1	K	0		
Rechtsgrundlagen und Unternehmensrecht	Keine	6	1	K	0		
Sensorik	keine	3	1	K	1	PT	ME
Unternehmensführung	keine	4	1	K	0		
Volkswirtschaftslehre	keine	4	1	K	0		
Weinmärkte der Welt	keine	4	1	K	0		
Business and Technical English	Keine	4	1	A+R/P	1	PT	20%
Digital Business Solutions	Keine	4	1	K	0		
Grundlagen der Oenologie	keine	3	1	K	0		
Investition, Finanzierung, Steuerlehre	keine	4	1	K	0		
Mikrobiologie	keine	6	1	K	0		
Marketingprojekt Frankreich	keine	6	1	K	1	R/P	33%
Marketingprojekt Verbrauchermärkte West- und Nordeuropa	keine	6	1	A	1	R/P	33%
Wein- und Getränkemarketing	keine	6	1	K	0		
Weinbau I	keine	6	1	K	0		
Weinbeurteilung	keine	4	1	M K	1	PT + R/P	33%
Wissenschaftliches Arbeiten und Schlüsselqualifikationen	keine	4	1	K M A	2	A R/P PT	ME
Bachelor Thesis	vgl. BBPO	12	1	A	0		
Berufspraktisches Studium International	vgl. BBPO	12	0		1	PT R/P	ME
Kolloquium zur Bachelor-Thesis	vgl. BBPO	3	1	R/P + M	0		
Wahlpflichtmodule							
Internationale Produktprofile	keine	6	1	K	1	R/P	50%
Introduction to Sustainability	keine	2	1	K	0		
Introducton to Viticulture and Enology	keine	3	1	K	1	PT	ME
Mathematik und Statistik II	keine	6	1	K	0		
Projekt Neue Medien	keine	3	1	A+R/P	0		
Suchtprävention	keine	2	1	K A R/P	0		
Fachfremdsprache Französisch*	keine	6	1	A+R/P	1	A+R/P	30%
Fachfremdsprache Italienisch*	keine	6	1	A+R/P	1	A+R/P	30%
Fachfremdsprache Spanisch*	keine	6	1	A+R/P	1	A+R/P	30%
Konsumenten- und Marktforschung	keine	6	1	K	1	A	50%
Marketingprojekt Südeuropa	keine	6	1	K	1	P	33%
Sustaninability II	keine	2	1	K	1	R/P	33%
Alkoholische Getränke	keine	6	1	K M	1	PT	ME

	Voraussetzungen	ECTS Credits	Prüfungsleistung		Studienleistung		
			Anzahl	Art	Anzahl	Art	Anr.
Beratung und Kommunikation	keine	6	1	A K R/P	1	PT	ME
Betriebspraxis	keine	3	1	R/P	0		
Business Plan	keine	3	1	A + R/P	0		
Digitalisation in the Wine Industry	keine	4	1	A + R/P	0		
Marketing Project Central and Eastern European Countries	keine	6	1	A	1	R/P	33%
Marketing Project: Asia	keine	6	1	K M A	1	R/P	33%
Marketing Projekt Italien	keine	6	1	K	1	A R/P	33%
Marketing Projekt New World	keine	6	1	A	1	R/P	33%
Project Sparkling Wine Production	keine	4	1	M	1	PT	ME
Projekt Strategische Planung	keine	6	1	A K R/P	1	PT	ME
Qualitätsmanagement	keine	3	1	K	0		
Ressourcen und Umwelt	keine	6	1	K	1	R/P	ME
Unternehmensplanspiel	keine	6	1	A R/P	0		
Unternehmensnachfolge in der Weinwirtschaft	keine	4	1	K	0		
Wahlmodule							
Biologie der Rebe	keine	3	1	K	0		
Economic, Agricultural and Consumer Politics	keine	4	1	K	0		
Internship	keine	4	0		1	PT + A	ME
Electronic Commerce	keine	2	1	A	0		
Fallstudien-Projekt	keine	2	1	R/P	0		
Große Exkursionen	keine	2	1	A	0		
Wein- analysieren und bewerten	keine	2	1	A R/P	1	PT	ME
Arbeit- und Berufspädagogik	keine	3	1	K	1	PT	33%
Entrepreneurship	keine	2	1	R/P	0		
Grundlagen des Weintourismus	keine	6	1	K	1	R/P	33%
Kleine Exkursionen	keine	3	1	A	0		
Marketing Project: D-A-CH	keine	4	1	A	1	P	33%
Weltweinbau	keine	6	1	R/P A	0		

* es können bis zu 2 Fachfremdsprachen innerhalb der 180 ECTS Credits eingebracht werden

** es ist eine Auswahl zwischen den 2 Modulen zu treffen

<u>Art der Prüfungsleistung/Studienleistung</u>	<u>Anrechnung der Studienleistungen:</u>
K : Klausur	ME: Mit Erfolg teilgenommen
A : Ausarbeitung	bzw. bis zu max. 50% der Modulnote
R/P : Referate/Präsentationen	
PT : Praktische Tätigkeiten	
P : Projektarbeiten	
M : Mündliche Prüfungen	

(vgl. § 3.3.1 der ABPO)

1.4 International Wine Business (B.Sc.)

	Requirements	ECTS Credits	Examination (Prüfungsleistung)		Coursework (Studienleistung)		
			Number	Type	Number	Type	Grading
Compulsory modules							
Business Operations	none	4	1	K	0		
Business Management	none	4	1	K	0		
Chemistry and Wine Chemistry	none	5	1	K	0		
Economics	none	4	1	K	0		
Food and Wine Law	none	4	1	K	0		
Introducton to Viticulture and Enology	none	3	1	K	1	PT	ME
Mangement Accounting	none	4	1	K	0		
Marketing Basics	none	4	1	K	0		
Mathematics and Statistics	none	6	1	K	0		
Principles of Law and Business Law	none	4	1	K	0		
Sensory Evaluation	none	3	1	K	1	PT	ME
World Wine Markets	none	4	1	K	0		
Digital Business Solutions	none	4	1	K	0		
Enology Basics	none	3	1	K	0		
Evaluation of Wine	none	4	1	M K	1	PT + R/P	50%
Investment, Financing and Taxation	none	4	1	K	0		
Marketing Project France	none	6	1	K	1	R/P	33%
Marketing Project Consumer Markets in Western and Northern Europe	none	6	1	A	1	R/P	33%
Microbiology	none	4	1	K	0		
Scientific Work and Key Qualifications	none	4	1	K M A	2	A R/P PT	ME
Viticulture	none	6	1	K	0		
Wine and Beverage Marketing	none	4	1	K	0		
Bachelor Thesis	see BBPO	12	1	A	0		
Colloquium Bachelor Thesis	see. BBPO	3	1	R/P + M	0		
Work Placement	see. BBPO	12	0		1	PT + R/P	ME
Semi-compulsory module							
Addiction Prevention	none	2	1	K A + R//P	0		
English Business Communication	none	4	1	A + R/P	1	PT + R/P	20 ⁴
German Language Course I	none	6	1	K+PT	0		
German Language Course II	none	6	1	K+PT	0		
International Wine Profiles	none	6	1	K	1	R/P	50%
Introduction to Sustainability	none	3	1	K	0		
Project New Media	none	3	1	R/P	0		
Advanced (C1) Professional English	none	6	1	K A	1	M R/P	30%
German: Professional & Technical Communication (B1/B2)	none	6	1	A+R/P	1	A+R/P	30%
French: Professional & Technical Communication	none	6	1	A+R/P	1	A+R/P	30%
Italian: Professional & Technical Communication	none	6	1	A+R/P	1	A+R/P	30%
Spanish: Professional & Technical Communication	none	6	1	A+R/P	1	A+R/P	30%
Marketing Project Southern Europe	none	6	1	K	1	P	33%
Consumer and Market Research	none	6	1	K	1	A + R/P	33%

	Requirements	ECTS Credits	Examination (Prüfungsleistung)		Coursework (Studienleistung)		
			Number	Type	Number	Type	Grading
Sustainability II	none	4	1	K	1	R/P	33%
Digitalisation in the Wine Industry	none	4	1	A+R/P	0		
Marketing Project Asia	none	6	1	K M A	1	R/P	33%
Marketing Project Central and Eastern Europe	none	6	1	A	1	R/P	33%
Marketing Project Italy	none	6	1	K	1	A R/P	33%
Marketing Project "New World"	none	6	1	A	1	R/P	33%
Project Strategic Planning	none	6	1	A R/P	1	PT	ME
Business Planing and Simulation	none	6	1	A + R/P	0		
Project Sparkling Wine Production	none	4	1	M	1	PT	ME
Optional modules							
Economic, Agricultural and Consumer Politics	none	4	1	K	0		
Internship	see. BBPO	4	0		1	PT + A	ME
Electronic Commerce	none	2	1	A	0		
Educational Excursion	none	2	1	A	0		
Entrepreneurship	none	2	1	R/P	0		
Marketing Project: D-A-CH	none	4	1	A	1	P	33%
Short Excursions	none	3	1	A	0		

* a maximum of 2 foreign languages can be included in the 180 ECTS

** students must choose between 2 modules

<u>Art der Prüfungsleistung/Studienleistung</u>	<u>Grading of coursework:</u>
K : Klausur (written exam)	ME: Mit Erfolg teilgenommen (Successfully participated)
A : Ausarbeitung (written assignment)	Or up to a maximum of 50 % of the module grade
R/P : Referate/Präsentationen (presentation)	
PT : Praktische Tätigkeiten (practical exercise)	
P : Projektarbeiten (project)	
M : Mündliche Prüfungen (oral exam)	

(see § 3.3.1 of ABPO)

Appendix 2

Pre-Study Internship Regulations of Hochschule Geisenheim University for the Degree Programs:

Weinbau und Oenologie (B.Sc.)

Getränketechnologie (B.Sc.)

Internationale Weinwirtschaft (B.Sc.)

International Wine Business (B.Sc.)

**Pre-Study Internship Regulations for the Bachelor's degree programs
"Getränketechnologie", "Internationale Weinwirtschaft", "International Wine
Business", "Weinbau und Oenologie"**

Preface:

Together, the pre-study internship and the university entrance qualification (*Hochschulzugangsberechtigung*) form the admission requirement for the degree program. The pre-study internship is a mandatory internship and must be completed and documented by the start of the lecture period in the first semester.

§ 1 Type and Duration of Internship

- (1) The pre-study internship is a full-time internship and cannot be completed concurrently with a different full-time occupation.
- (2) The duration of the pre-study internship varies according to the degree program:
 - "Getränketechnologie" 12 weeks
 - "Internationale Weinwirtschaft" and "International Wine Business" 12 weeks
 - "Weinbau und Oenologie" 26 weeks

§ 2 General Aims of the Internship

The aim of the pre-study internship is to provide participants with insights into the workflow and production processes, business organization and marketing structures of enterprises. The main focus is on helping participants to acquire practical knowledge and skills. As a rule, the internship offers an introduction to the chosen occupational field.

§ 3 Vocational Training Providers

- (1) As a rule, the pre-study internship should be completed in organizations providing vocational training. The internship will be recognized if corresponding documentation proves that the organization satisfies the objectives of the internship in terms of size, equipment and marketing.
- (2) Elterliche Betriebe und Betriebe naher Verwandter sind grundsätzlich nur zugelassen, wenn die Betriebe anerkannte Ausbildungsbetriebe sind. Family businesses and those of close relations are only permitted if they are recognized vocational training providers. Where the internship is completed abroad, equivalent proof must be submitted
- (3) Further details are outlined in the program-specific regulations (see below).

§ 4 Contents and Areas to be covered in the Internship

- (1) Contents and work areas to be covered in the pre-study internship are outlined in the program-specific regulations (see below).
- (2) Where a student switches to another degree program, the completed internship must be

checked for compliance with the requirements of the new program. If necessary, missing contents according to § 1 and § 4 (1) must be completed subsequently.

§ 5 Recognition of Vocational Training and Practical Activities

- (1) The program-specific regulations specify which vocational qualifications and practical activities may be recognized and how many weeks can be credited. The decisions are made by the respective internship coordinators responsible for the degree program.
- (2) In order to assess if a completed professional training can be fully or partially recognized, the final certificate must be submitted; for equivalent professional activities abroad, officially certified certificates must be presented.
- (3) In order to recognize practical work experience completed in a specialist business, or relevant company or institution as part of the subject-specific university entrance qualification (*fachgebundene Hochschulreife*), a gap year to do voluntary work (*freiwilliges Jahr*) or the German Federal Volunteer Service (*Bundesfreiwilligendienst*), students are required to submit documentation according to § 6 and write an internship report according to § 8.

§ 6 Exceptions

In justified exceptional cases, the pre-study internship can be completed during the lecture-free period up to the beginning of the 3rd semester lecture period. Such exceptional cases exist in particular if:

- (1) a medically certified incapacity to work makes the internship impossible,
- (2) the pre-study internship is not permitted due to existing statutory employment restrictions in accordance with the provisions of the Maternity Protection Act (MuSchG) or the Federal Parental Leave and Parental Allowance Act (BEEG),
- (3) it is impossible to take up an internship due to a care requirement in the event of a medically certified illness of the child living at home,
- (4) it is impossible to take up an internship due to a care requirement of the child living at home, e.g. because childcare services are demonstrably not available
- (5) it is demonstrably impossible or unreasonable to carry out the pre-study internship due to the care of close relatives.

Upon application, the form must be signed at the time of enrollment and, if necessary, submitted together with supporting documentation (e.g. certificate of incapacity to work).

§ 7 Internship Certificate

- (1) At the end of the internship, the company issues an internship certificate printed on company paper. This certificate includes the name and date of birth of the intern, precise information on the duration of the internship as well as the name and original signature of the person issuing the certificate.
- (2) Where specific areas must be covered, they should also be mentioned in the certificate.

(3) If the application period and the pre-study internship overlap, a confirmation according to § 7 (1) from the company about the planned pre-study internship will be provisionally recognized. Proof of the completed pre-study internship according to § 7 (1) must be submitted by the start of lectures at the latest.

§ 8 Internship Report

- (1) Where specific areas must be covered, they should also be mentioned in the certificate. The internship report shall include the description(s) of the company as well as several experience reports; the detailed number is specified in the program-specific regulations.
- (2) Experience reports are detailed records of comprehensive work processes; a list of daily tasks does not constitute an experience report. Interns are required to document entire work processes and explain the effects and alternatives so that they understand the correlations and purpose of the process. In the report, they describe the objective, workflow, time and staff involved, required equipment as well as the organizational framework and special features of the company.
- (3) The internship reports are submitted for inspection to the operations manager, who signs off on them. The signed internship report must be submitted by the start of the second semester to the Admissions Office (*Studierendenbüro*) of Hochschule Geisenheim University. Different requirements and additional information in which form the report must be submitted can be found in the program-specific regulations (see below) or on the university website.
- (4) If the student fails to submit the report, or if the report is found to be deficient, recognition of the internship can be made subject to certain conditions or completely revoked.

§ 9 Responsible Parties

Internship coordinators are appointed in the Bachelor's programs. They are charged by the Vice-President of Academic & Student Affairs to check and approve submitted documents on the basis of § 1 - § 8 of the Pre-Study Internship Regulations and the respective regulations of their area of responsibility.

§ 10 Entry into Force

The Pre-Study Internship Regulations shall enter into force on the same date as the Special Provisions for the degree programs "Weinbau und Oenologie B.Sc." including the cooperative work-study version of the program, "Getränketechnologie B.Sc." including the cooperative work-study version of the program, "Internationale Weinwirtschaft B.Sc." as well as "International Wine Business" (in English) (PO 2023).

Bestimmungen für den Studiengang Weinbau und Oenologie (WOB)

zu § 3 Ausbildungsbetriebe WOB

- (a) Ausbildungsbetriebe sind Weingüter, Winzergenossenschaften, Wein- und Sektkellereien
- (b) Der Ausbildungsbetrieb kann während des 26-wöchigen Praktikums gewechselt werden, wenn dies für eine intensive Ausbildung erforderlich ist.
- (c) Es wird empfohlen, mit den Ausbildungsbetrieben Praktikantenverträge abzuschließen. Muster für Vertragsformulare sowie die Listen der anerkannten Ausbildungsbetriebe sind z.B. bei den jeweiligen regional zuständigen Landwirtschaftskammern, Industrie- und Handelskammern und Behörden (siehe Anhang) erhältlich.
- (d) Den Praktikant*innen steht bei einem 26-wöchigen Praktikum ein angemessener Urlaub von mindestens 2 Tagen pro Monat zu. Ansonsten gelten die betriebseigenen Regelungen. Fragen bezüglich Vergütung, Unterkunft usw. sind vor Abschluss des Praktikantenvertrages mit dem Ausbildungsbetrieb zu klären und im Vertrag festzulegen.

zu § 4 Inhalte und Arbeitsbereiche des Praktikums WOB

Das Praktikum soll folgende Arbeitsbereiche und mindestens vier der unten genannten im jeweiligen Praktikum umfassen:

1. Rebschnitt oder Laubarbeiten
2. Bodenpflege- und Rebschutzmaßnahmen
3. Traubenlese, Verarbeitung und Einlagerung des Mostes
4. Ausbau, Abfüllung und Verpackung des Weines
5. Qualitätskontrolle
6. Vermarktung

zu § 5 Anerkennungen von Praktika und Ausbildungen WOB

- (a) Praktika im Rahmen der Ausbildung an einer Fachoberschule oder eines freiwilligen Jahres sowie des Bundesfreiwilligendienstes in den einschlägigen Betrieben oder Institutionen werden bis zu 3 Monaten auf das 26-wöchige Praktikum angerechnet. (§5 (3))
- (b) Eine abgeschlossene einschlägige Berufsausbildung ersetzt das Praktikum. Die anerkannten und einschlägigen Ausbildungsberufe sind: Winzer*in und Weintechnolog*in
- (c) Ein Praktikum in einem Spezialbetrieb wird bis zu 2 Monaten auf das 26-wöchige Praktikum angerechnet. Als Spezialbetriebe gelten zum Beispiel: Rebveredlungsbetriebe, Weinlaboratorien und Zulieferbetriebe der Wein- und Getränkewirtschaft, Weinhandelsbetriebe (Groß- und Einzelhandel), Süßmostbetriebe, Fruchtsaft- und Erfrischungsgetränkhersteller, Mineralwasserbetriebe sowie Brauereien und Brennereien und fachbezogene Verbände und Institutionen.
- (d) Ein anerkannter Berufsabschluss in den in § 5 (c) genannten Spezialbetrieben wird auf das 26-wöchige Praktikum bis zu 2 Monaten angerechnet.
- (e) Ein Praktikum im Ausland von mehr als 3 Monaten bedarf der vorherigen Zustimmung.

Bestimmung zu WOB § 7 Vorpraktikumsbericht

Das 26-wöchige Praktikum muss durch mindestens 8 Erfahrungsberichte im Umfang von jeweils mindestens 2 (DIN A 4, Schriftart: Arial, Schriftart: 12, max. Zeilenabstand: 1,15) Seiten zu den Arbeitsbereichen in § 4 (a) dokumentiert werden. Die allgemeinen Anforderungen in § 7 (2) (3) (4) müssen erfüllt werden.

Arbeitsvorgängen sind z. B. Rebschnitt, Laubarbeit, Qualitätsmaßnahmen in der Traubenerzeugung, Organisation Weinlese, Traubenverarbeitung und Mostbehandlung, Wein- und Sektherstellung (Schönung, Filtration, Abfüllung mit vorbereitenden Maßnahmen etc.).

Bestimmungen für den Studiengang Getränketechnologie (GTB)

Bestimmung GTB zu § 3 Ausbildungsbetriebe

Ausbildungsbetriebe sind

- Weingüter, Winzergenossenschaften, Wein- und Sektkellereien
- Frucht- oder Gemüsesafthersteller, Süßmostbetriebe
- Hersteller von Erfrischungsgetränken
- Fruchtweinhersteller
- Mineralwasserbetriebe
- Brauereien
- Brennereien

Bestimmung GTB zu § 4 Inhalte und Arbeitsbereiche des Praktikums

Das Praktikum soll mindestens vier der folgenden Arbeitsbereiche umfassen:

1. Auswahl und Beurteilung von Rohstoffen, Halb- und Fertigprodukten
2. Prozessablauf bei der Herstellung von Getränken
3. Reinigung und Sterilisation von Behälter und Getränken
4. Füllung und Verpackung von Getränken
5. Qualitätskontrolle
6. Vermarktung
7. Betriebsorganisation

Bestimmung GTB zu § 5 Anerkennungen von Praktika und Ausbildungen

- (a) Ein Praktikum oder ein anerkannter Berufsabschluss in einem Spezialbetrieb wird bis zu 4 Wochen angerechnet. Als Spezialbetriebe gelten zum Beispiel: Weinlaboratorien, die milchverarbeitende Industrie, Zulieferbetriebe der Wein- und Getränkebranche sowie Groß- und Einzelhandelsbetriebe der Wein- und Getränkewirtschaft und fachbezogene Verbände und Institutionen.
- (b) Ein Praktikum von mehr als 2 Monaten im Rahmen der Ausbildung an einer Fachoberschule oder die Ableistung des Bundesfreiwilligendienstes oder die Ableistung eines freiwilligen sozialen Jahres in einschlägigen Betrieben und Institutionen gemäß §3 wird bis zu 4 Wochen angerechnet. (§5 (3))
- (c) Anerkennung Berufsausbildung: Eine abgeschlossene einschlägige Berufsausbildung

ersetzt das Praktikum. Die anerkannten und einschlägigen Ausbildungsberufe sind: Winzer*in, Weintechnolog*in, Brauer*in und Mälzer*in, Destillateur*in, Fachkraft für Fruchtsafttechnik, Fachkraft für Lebensmitteltechnik und alle sonstigen einschlägigen Berufe der Getränkewirtschaft.

- (d) Ein Praktikum im Ausland ist mit der für den Studiengang zuständigen Vorpraktikumsreferent*in abzustimmen.

Bestimmung zu GTB zu § 7 Vorpraktikumsbericht

- (a) Das 12-wöchige Praktikum muss durch mindestens 5 Erfahrungsberichte im Umfang von jeweils mindestens 2 (DIN A 4, Schriftart: Arial, Schriftart: 12, max. Zeilenabstand: 1,15) Seiten zu den Arbeitsbereichen in § 4 (a) dokumentiert werden. Die allgemeinen Anforderungen in § 7 (2) (3) (4) müssen erfüllt werden.
- (b) Anleitung und Beispiele sind auf der Homepage des Studiengangs unter ‚Vorpraktikum‘ zu finden.

Regulations for the Bachelor’s Programs Internationale Weinwirtschaft and International Wine Business (IWWB und IWBB)

Re § 2 Aim of the IWWB and IWBB Internship

- (a) As part of their internships, students of the wine industry-related programs shall get insights into the production of wine with the aim to learn basic skills and gain an understanding of agricultural production. In combination with theoretical studies, practical work and projects, students receive hands-on experience and a comprehensive introduction to the chosen occupational field.
- (b) Nähere Information zu Berufsfeld, Vorpraktikum, Studium und Berufseinstieg ist über die Homepage des Studiengangs sowie in der Fachberatung möglich.

Re § 3 Vocational Training Providers for IWWB und IWBB

- (a) Approved vocational training providers in the field of grape production and winemaking are:
- Wineries and winegrowers’ cooperatives with grape production
 - Sparkling wine producers with own grape cultivation and winemaking business
 - Further approved businesses include:
 - Wine dealers (wholesale and retail, import, export)

Contact persons who advise students on the choice of internships in grape production and winemaking are listed on the IWWB and IWBB website under ‘Pre-Study Internship’

- (b) An internship abroad requires prior authorization by the internship coordinator of the degree program.

Re § 4 Contents and Areas to be covered in the IWWB and IWBB Internship

The 12-week (minimum) internship shall cover the following areas:

1. Grape cultivation and vinification in a winery are compulsory elements. The internship in these areas should last at least 8 weeks.
2. Sales and distribution
3. Marketing and communication
4. Order processing / order picking
5. Further company-specific areas, e.g. sparkling wine production

Re § 5 Recognition of Vocational Training and Practical Work Experience for IWWB and IWBB

- (a) Recognition of practical work experience: In compliance with §5 (3), a maximum of 4 weeks may be credited for completed internships in the following areas:
- Internship in a specialist business: wine laboratories, suppliers, industry-related organizations and institutions, hotels, restaurants, wine producers, food retail industry, wine logistics industry
 - An internship of at least 2 months completed as part of a course of education at a German *Fachoberschule*, or as part of the Federal Volunteer Service (Bundesfreiwilligendienst), or gap year in the social sector (*Freiwilliges Soziales Jahr; FSJ*) or environmental sector (*Freiwilliges Ökologischen Jahr; FÖJ*) in relevant businesses or institutions according to §3 'Vocational Training Providers for IWWB and IWBB'
- (b) Recognition of completed vocational training:
- A completed vocational training in the following relevant and recognized professions substitutes for the pre-internship: Winemaker (Winzer), Wine Technologist (*Weintechnologe*)
 - A maximum of 4 weeks may be credited for a completed general commercial training *abgeschlossene allgemeine kaufmännische Ausbildung*, or a vocational training in wine production (*Kellereien*), wine retail sector, food industry, banking sector, logistics industry, relevant professions in the hospitality (HORECA) industry, wine laboratories, and other relevant commercial professions (*Kaufmännische Berufe*) and occupations in the wine and beverage industry.
- (c) Equivalent professional experience completed abroad must be approved by the pre-study internship coordinator.

Re § 7 IWWB and IWBB Internship Reports

- (a) The 12-week internship must be documented by a minimum of 5 experience reports. Each

report must have at least 2 pages (DIN A4, font type and size: Arial 12, max. line spacing: 1.15) describing the work areas covered by the intern in accordance with § 4 (a). General requirements specified in § 8 (2) (3) (4) must be met.

- (b) Guidelines and sample reports are available on the website of the degree program under 'Pre-Study Internship'

Appendix 3

Regulations for the Modules:

Practical Vocational Study (WOB, GTB), compulsory module

Practical Vocational Study Abroad (IWWB), compulsory module

Work Placement (IWBB), compulsory module

Practical Vocational Study Abroad (WOB, GTB), semi-compulsory module

Internship (IWWB, IWBB), elective module

**Regulations for the practical vocational modules (compulsory, semi-compulsory and elective modules) in the Bachelor's programs
"Getränketechnologie", "Internationale Weinwirtschaft", "International Wine Business", "Weinbau und Oenologie"**

§ 1 Objectives

- (1) Practical work experience completed during a degree program offer students a practical education and an introduction to the chosen profession. As part of the practical phases, students learn to apply skills they have acquired in class, gain initial work experience and learn key competences which promote their employability and boost their success in the future job market.

§ 2 Regulations for all practical vocational modules (compulsory, elective-compulsory and optional modules)

- (1) Legal status of the student: During the practical vocational study phase, the student remains enrolled at Hochschule Geisenheim University, with all the ensuing rights and obligations
- (2) The respective practical phase must be completed on a full-time basis over a continuous period, i.e. students may not take part in regular study modules during that time
- (3) Students are not permitted to complete the practical vocational module in their own business or in a business owned by their parents.
- (4) Practical study phases in the production in Germany are to be completed in organizations providing vocational training.
- (5) The regulations on compulsory, elective-compulsory and optional practical-vocational modules supplement the respective module descriptions.
- (6) Official documents: The internship provider shall issue an official document required for registration prior to the beginning of the practical vocational study phase, as well as a certificate at the end of the internship as proof of achievement (*Leistungsnachweis*). These documents shall include: name and date of birth of the student, period of the internship, weekly working hours according to § 2 (2), name of the internship supervisor at the company/institution, contents of the internship, name and position of the person signing the certificate. The certificate shall also assess and certify key competencies and the successful completion of assigned tasks.

§ 3 Regulations for compulsory modules: type, duration, scheduling, admission

- (1) The following modules are compulsory components of the degree programs:
 - a) "Practical Vocational Study" in the Bachelor's program "Weinbau und Oenologie"
 - b) "Practical Vocational Study" in the Bachelor's program "Getränketechnologie"
 - c) "Work Placement" in the Bachelor's program "International Wine Business"
 - d) "Practical Vocational Study Abroad" in the Bachelor's program "Internationale Weinwirtschaft".
- c) and d) these modules must be completed either abroad or in internationally active

companies in Germany. The Examination Board may permit exceptions in consultation with the module coordinator.

- (2) The practical study phase shall last at least 12 weeks and generally takes place in the lecture-free period between the fourth and the fifth semesters. At the earliest, the practical-vocational module can be started when the third semester is completed and proof of at least 60 ECTS is presented.
- (3) The practical vocational activity requires prior registration. Students may only start the vocational activity if they have successfully participated in the seminar and all documents §2 (6) and certificates §3 (2) are submitted to the module coordinators in due time according to the requirements.
- (4) In order to be admitted to the assessment element (*Studienleistung*) of the compulsory modules “Practical-Vocational Study”, “Work Placement”, and “Practical-Vocational Study Abroad”, students must present proof of the successful completion of the 12-week full-time internship according to §2 (6).
- (5) Upon application, the Examination Board shall decide on
 - recognition of proven qualified professional activity that meets the requirements in terms of duration, type, time, content as well as the objectives according to §1. The assessment element for the compulsory module must be completed. A completed vocational training or internship will not be recognized.
 - Replacement of the practical vocational activity by equivalent practical projects of the same scope and the same credit value if it has been demonstrated that there are not enough practical placements available.

§ 4 Regulations on elective-compulsory and optional modules included in the curriculum:

- (1) The elective-compulsory module “**Practical Vocational Study Abroad**” is part of the Bachelor’s programs “Weinbau und Oenologie” and “Getränketechnologie”. It is allocated to the third semester and is usually completed in the lecture-free period between the third and fourth semester.
The module takes place over a continuous period of at least 6 weeks. In order to be admitted to the module, students must have successfully participated in the seminar, submit all required documents prior to the beginning of the module and present proof of at least 60 ECTS credits.
- (2) The optional module „**Internship**“ is part of the Bachelor’s programs “Internationale Weinwirtschaft” and “International Wine Business”.
It takes place over a continuous period of at least 2 months and is usually completed in the lecture-free period between the second and third semester. In order to be admitted to the module, students must have successfully participated in the seminar, and submit all required documents by the specified deadline.

§ 5 Obligations of the students in the compulsory, elective-compulsory and optional modules

- (1) Students are personally responsible for finding and arranging a suitable internship within

the time limits set by the module co-ordinator in consultation with the Examination Board. They will be supported in this task by the university. The university is under no legal obligation to provide a placement.

- (2) Students are obliged to check their insurance status and take out insurance with sufficient coverage. Hochschule Geisenheim University and the State of Hesse shall not be held liable for any damages incurred.
- (3) Students are obliged to register for the compulsory, elective-compulsory and optional modules in due time with the module coordinators, and submit the required proofs, official certificates according to § 2 (6) and documents according to the specifications of the module coordinators.
- (4) The student undertakes to:
 - Make conscientious use of the training opportunities offered and to perform the tasks entrusted to him/her with all due care and attention
 - Follow the instructions issued by the internship workplace and authorized persons
 - observe the regulations in force at the internship workplace. These include, in particular: accident prevention rules, and regulations pertaining to confidentiality and data protection
 - submit the official document issued by the internship provider according to §2 (6) to the module coordinator after completion of the practical vocational activity for the module assessment element
 - immediately inform the module coordinator of the premature termination of the practical vocational activity
- (5) Students are obliged to complete the module by the specified deadlines.

§ 6 Obligations of the internship provider

- (1) The internship provider shall issue an official document to the student according to §2 (6), which is required to register for the practical-vocational study phase and to be admitted to the module.
- (2) The internship provider undertakes to,
 - Train and supervise the student in the specific work areas to help him/her acquire subject-related practical skills. To this end, the internship provider appoints a mentor who is responsible for the instruction and supervision of the student, and who functions as a contact for the student as well as for the module coordinator at Hochschule Geisenheim University.
 - Issue an official document to the student at the end of the practical vocational activity pursuant to § 2 (6)
 - Inform the responsible module coordinator in the event of violations of § 5 (4) of these regulations

§ 7 Proofs of achievement (*Leistungsnachweise*)

- (1) The compulsory practical-vocational modules according to § 3 (1) conclude with an assessment element (*Studienleistung*). The type of assessment element is set out in Appendix 1 of the Special Provisions of Assessment Elements (BBPO) and documented in the module descriptions.

- (2) The elective-compulsory and optional modules according to § 4 (1) and (2) conclude with an assessment element. The type of assessment element is set out in Appendix 1 of the Special Provisions of Assessment Elements (BBPO) and documented in the module descriptions.

§ 8 Supervision of the Practical Vocational Project by Hochschule Geisenheim University

The module co-ordinator is responsible for the organisation of the practical vocational study phase. His/her duties include:

- Advising the student
- Organizing and conducting the supplementary seminar
- Approving companies/institutions as internship providers
- Approval of proof of achievements (*Leistungsnachweise*)
- Implementing quality assurance measures

Academic supervision of the practical vocational study phase is provided by the module coordinators and the lecturers of the Bachelor's programs "Weinbau und Oenologie", "Getränketechnologie" und "Internationale Weinwirtschaft".

§9 Entry into Force

The regulations for the practical vocational modules (compulsory, semi-compulsory and elective modules) in the Bachelor's programs shall enter into force on the same date as the Special Provisions for the degree programs "Weinbau und Oenologie B.Sc." including the cooperative work-study version of the program, "Getränketechnologie B.Sc." including the cooperative work-study version of the program, "Internationale Weinwirtschaft B.Sc." as well as "International Wine Business" (in English) (PO 2023).